

RECORD OF PROCEEDINGS

CAMBRIDGE CITY SCHOOL DISTRICT
Board of Education
Organizational / Regular Board Meeting
Garfield Administrative Center – 5:00 P.M.

January 12, 2023

The Cambridge City School Board of Education met in Regular Session at 5:00 p.m. at Garfield Administrative Center on Thursday, January 12, 2023.

A. PRESIDENT'S PROCEDURES

1. Call to Order
2. This meeting is a meeting of the Board of Education in public for purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
3. Pledge of Allegiance
4. Roll Call

Board Members answering the roll call were:

Members present were:

Mr. David Evancho
Mr. Dave Gray
Ms. Amy Kissinger
Mr. Ron Miller
Mr. Dave Peoples

Also present were: Mr. Dan Coffman, Superintendent
Mr. Ed Wright, Treasurer
Mr. Dave Caldwell, Business Manager

B. ELECTION OF OFFICERS

President

Motion to open the floor for nominations for President – Ms. Kissinger

Nominations: Dave Peoples, Ron Miller

Motion to close the floor for President – Mr. Evancho

Board member vote: FY2023-052

Evancho: Dave Peoples **Gray:** Ron Miller **Kissinger:** Dave Peoples **Miller:** Ron Miller
Peoples: Dave Peoples

Vice President

Motion to open the floor for nominations for Vice President – Ms. Kissinger

Nominations: David Evancho

Motion to close the floor for Vice President – Mr. Gray

Board member vote: FY2023-053

Evancho: David Evancho **Gray:** David Evancho **Kissinger:** David Evancho **Miller:** David Evancho
Peoples: David Evancho

REQUEST EXECUTIVE SESSION

Motion and Roll Call

Resolution FY2023-054 On a motion by Ms. Kissinger and seconded by Mr. Gray, the Board moved to adjourn to Executive Session:

Purpose: Negotiations with Bargain Units and appointment of Public Officials

Entered Time: 5:06 p.m.

Roll Call: Ms. Kissinger, aye, Mr. Gray, aye, Mr. Evancho, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion passed 5-0

Exited: 6:05 p.m.

C. ADOPTION OF AGENDA-Organizational and January Regular Meeting with Addendum

Motion and Roll Call

Resolution FY2023-055 On a motion by Mr. Gray and seconded by Mr. Miller, the Board moved to approve the Agenda with an Addendum.

Roll Call: Mr. Gray, aye, Mr. Miller, aye, Mr. Evancho, aye, Ms. Kissinger, aye, Mr. Peoples, aye, Motion passed 5-0

D. RECEPTION OF VISITORS

1. All visitors are asked to sign in if they wish to address the Board. It is the policy of the Board to invite public participation in its meetings. However, to promote the efficient conduct of the Board's business, the following limits are required.
2. A member of the public may speak no more than once on any subject and for no longer than five (5) minutes.
3. The total length of any or all audience participation at one given meeting shall not exceed one (1) hour.
4. Public participation may only take place during the time scheduled on the agenda

E. COMMUNICATIONS

Mr. Coffman informed the Board that January is School Board Appreciation Month and thanked the Board for their service; reviewed the current mowing services arrangement in case the Board received questions; Therapy Dog will be in the district at no cost to the district.

F. COMMITTEE REPORTS

No Committee Reports

G. OLD BUSINESS

No Old Business

H. TREASURER'S REPORT/RECOMMENDATIONS

1. The Treasurer recommends the Board of Education approve the monthly financial statements for the month ended December 31, 2022.

Board Graphs
Reconciliations
Cash Summary
Spending Plan Summary including YOY Comparison

2. The Treasurer recommends the Board of Education approve the following minutes:

December 15, 2022 Regular Board Meeting

3. The Treasurer recommends the Board of Education approve the following donations:

12/6/2022	\$2,165.00	Class of 2023	Eagles
12/9/2022	900 learning lunch boxes	Grades 4 - 8 (STEM related)	Cosi
12/9/2022	\$5,000.00	Kiwanis	Grant for Don Coss

12/19/2022	\$4,000.00	CIS STEM Club	Foundation for Appalachian Ohio
12/22/2022	\$50,000.00	Donation	Anonymous

4. The Treasurer recommends the Board of Education approve the Annual Appropriations of \$36,805,347.58 and the Amended Certificate of Resources of \$50,940,151.76 for FY23.

5. The Treasurer recommends the Board of Education approve the resolution accepting the amounts and rates as determined by the Guernsey County Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. The following tax rates for the next fiscal year, commencing July 1, 2023.

Fund	Inside	Outside	Total
General Fund		24.35	24.35
Emergency Operating Fund		4.55	4.55
Total General Fund		28.90	28.90
Permanent Improvement	4.40		4.40
Total	4.40	28.90	33.30

Motion and Roll Call

Resolution FY2023-056 On a motion by Mr. Evancho and seconded by Mr. Gray, the Board moved to approve items 1-5.

Roll Call: Mr. Evancho, aye, Mr. Gray, aye, Ms. Kissinger, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion passed 5-0

I. SUPERINTENDENT’S REPORT/RECOMMENDATIONS

A. GENERAL BUSINESS

1. BOARD OF EDUCATION RESOLUTION

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Cross Country Head Coach** 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **Cross Country Head Coach** for the 2023-2024 school year with **Jennifer Hatfield**. Compensation shall be fixed at the same amount as was offered to the District’s licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

2. BOARD OF EDUCATION RESOLUTION

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Girls Tennis Head Coach** 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **Girls Tennis Head Coach** for the 2023-2024 school year with **Tim Gibson**. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

3. **SCHOOL CALENDAR FOR 2023-2024 SCHOOL YEAR**
Approve the school calendar for the 2023-2024 school year. (See attachment)
4. **COLLEGE CREDIT PLUS MEMORANDUM OF UNDERSTANDING**
Approve the College Credit Plus Memorandum of Understanding between Zane State College and Cambridge City School District for the 2023-2024 school year.
5. **RESOLUTION**
The Superintendent recommends that the Board authorize him, as the Board's executive officer under Ohio Revised Code Section 3319.01, to accept any resignation from employment tendered by a District employee, such authorization to continue on an ongoing basis until such time as the Board may act to repeal it.

Motion and Roll Call

Resolution FY2023-057 On a motion by Mr. Miller and seconded by Ms. Kissinger, the Board moved to approve items 1-5.

Roll Call: Mr. Miller, aye, Ms. Kissinger, aye, Mr. Evancho, aye, Mr. Gray, aye, Mr. Peoples, aye, Motion passed 5-0

PERSONNEL

Classified

1. **RESIGNATION**
Approve the resignation of Kim McMillen as an aide at CHS effective December 31, 2022.

2. **VOLUNTEER**
Approve the following as a volunteer for the 2022-2023 school year on an as needed basis.

Sydney Feldner
3. **ATHLETIC VOLUNTEER**
Approve the following as athletic volunteer for the 2022-23 school year on an as needed basis **pending the appropriate paperwork.**

Paul Rose
4. **PERSONAL SERVICE CONTRACT**
Approve to employ Doris Klemann for a personal service contract from January 1, 2023 thru June 30, 2023 for up to 240 hours as needed at her current FY23 hourly rate of pay to provide training and support to the EMIS Coordinator.
5. **SUBSTITUTE COOK**
Approve the following as a substitute cook on an as needed basis for the 2022-2023 school year effective 1/4/2023.

Shanna Surrarer
6. **CIS CATS CLUB AFTERSCHOOL AIDE**
Approve Lisa Daugherty as an aide for the CATS Club Afterschool program at Cambridge Intermediate School to be paid \$15 per hour as documented on time sheets and funded by ESSER II/ARP ESSER for the 2022-2023 school year (effective 1/12/23 – 4/30/23).

Certified

7. **MATERNITY LEAVE**
Approve maternity leave for Brynn Frame effective March 24, 2023 for the remainder of the school year.
8. **RETIREMENT**
Approve the retirement of Scott Ruby teacher at CMS effective December 31, 2022.
9. **ATHLETIC SUPPLEMENTAL CONTRACTS**
Approve the following for one-year athletic supplemental contracts for the 2023-2024 school year.

Raymond Leek
JR Fox
Kevin Smith

Head Football Coach
Head Boys Soccer Coach
Head Golf Coach

10. **LIMITED TEACHER CONTRACT (ONE YEAR)**
Approve the following limited one (1) year teacher contract effective December 27, 2022.

Crystal Wilson

7th Grade Math

11. **UNPAID LEAVE OF ABSENCE**
Approve unpaid leave of absence for Michele Haverfield for April 4th – 7th, 2023.

Motion and Roll Call

Resolution FY2023-058 On a motion by Ms. Kissinger and seconded by Mr. Evancho, the Board moved to approve items 1-11.

Roll Call: Ms. Kissinger, aye, Mr. Evancho, aye, Mr. Gray, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion passed 5-0

12. **ATHLETIC SUPPLEMENTAL CONTRACT**
Approve the following for one-year athletic supplemental contract for the 2022-2023 school year.

Mike Birkhimer

Reserve Girls Basketball Coach

Motion and Roll Call

Resolution FY2023-059 On a motion by Ms. Kissinger and seconded by Mr. Evancho, the Board moved to approve item 12.

Roll Call: Ms. Kissinger, aye, Mr. Evancho, aye, Mr. Gray, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion passed 5-0

- J. NEW BUSINESS**
No New Business

K. BOARD RECOMMENDATIONS

1. **ESTABLISHMENT OF MEETING DATES**

Establishment of meeting dates with the stipulation that the regular meeting date and time can be changed from time to time.

Date: 3rd Thursday of each month

Time: 5:00 P.M.

Location: Garfield Administrative Center

Motion and Roll Call

Resolution FY2023-060 On a motion by Mr. Evancho and seconded by Ms. Kissinger, the Board moved to approve item 1.

Roll Call: Mr. Evancho, aye, Ms. Kissinger, aye, Mr. Gray, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion passed 5-0

2. **OFFICIAL NEWSPAPER DESIGNATION**

The Board of Education recommends to approve the designation of the Daily Jeffersonian as the official newspaper for publication of notices required to be made in a newspaper.

3. Resolution to amend the current substitute classified and seasonal hourly rate to \$13.50 per hour effective January 16, 2023.

4. Approve a Collective Bargaining Agreement with OAPSE/AFSCME Local 4/AFL-CIO and its Local #132 beginning July 1, 2023 and expiring June 30, 2025.

5. Approve a Memorandum of Understanding (MOU) with OAPSE/AFSCME Local 4/AFL-CIO for the current Collective Bargaining Agreement that is set to expire June 30, 2023.

6. Approve a Collective Bargaining Agreement with Cambridge Education Association beginning July 1, 2023 and expiring June 30, 2025.

Motion and Roll Call

Resolution FY2023-061 On a motion by Ms. Kissinger and seconded by Mr. Evancho, the Board moved to approve items 2-6.

Roll Call: Ms. Kissinger, aye, Mr. Evancho, aye, Mr. Gray, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion passed 5-0

L. POLICY CONSIDERATION/ADOPTION

1. Approve the new, revised or deleted policies from the first readings from previous Board meetings.

#6110	#6114	#6325	#8500	#5111	#8330
#5336	#2413	#5460.01	#1530	#2271	#2370.01
#5200	#5350	#5464	#5516	#5630.01	#5772
#7300	#7450	#8400	#8462	#5335	#5111.02
#8600	#8651	#8740	#1617	#7217	#3217
#2280	#2430	#4217	#3120.08	#7440	

Motion and Roll Call

Resolution FY2023-062 On a motion by Ms. Kissinger and seconded by Mr. Evancho, the Board moved to approve item 1.

Roll Call: Ms. Kissinger, aye, Mr. Evancho, aye, Mr. Gray, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion passed 5-0

1. REQUEST EXECUTIVE SESSION

No Executive Session Requested

M. NEXT MEETING

DATE February 16, 2023
 TIME 5:00 P.M.
 PLACE Garfield Administrative Center

N. ADJOURNMENT

Motion and Roll Call

Resolution FY2023-063 On a motion by Mr. Miller and seconded by Mr. Gray, the Board moved to adjourn.

Roll Call: Mr. Miller, aye, Mr. Gray, aye, Mr. Evancho, aye, Ms. Kissinger, aye, Mr. Peoples, aye, Motion passed 5-0.

The meeting adjourned at 6:37 p.m.


Mr. Dave Peoples, Board President

Mr. Ed Wright, Treasurer

